

MINUTES OF THE BOARD OF HEALTH MEETING

August 19, 2009

The meeting convened at 6:25 PM. Present were Chairman/Members Nancy A. Sacco and Richard H. Seder, Public Health Director, Paul C. Pisinski, Public Health Nurse Leslie Chamberlin, Sanitary Inspector Dennis Costello and Administrative Assistant Barbara M. Luther.

MINUTES	Minutes from May, June and July were approved with corrections
BRIEFING	Mr. Pisinski explained the two Public Hearings that are scheduled for this evenings meeting. Because the contributors for the Public Hearing regarding the variance request at 147 Southville Rd., were present Mr. Pisinski suggested that the variance request hearing be held first.

PETITIONS/PUBLIC HEARINGS

TOPIC	Public Hearing - 147 Southville Rd., Variance Request to CMR 310 sec. 15.21 (1) Minimum Setback Distance of the Subsurface Sewage System
DISCUSSION	Mr. Pisinski opened the Public Hearing at 7:05 PM by introducing Mr. Mark Farrell, of Green Hill Engineering who designed the subsurface sewage disposal system, and the property's abutter Mr. David Bartolini of Bartolini Builders. Mr. Farrell explained that system is in failure, and explained the soil conditions and terrain contours of the property. The consideration of these conditions created the need to place the soil absorption system (S.A.S.) at the highest area available on the property. This also placed the S.A.S. within 10 feet of the property line. This is the only local upgrade waiver request that requires a Public Hearing to take testimony of abutters. Mr. Bartolini attended the meeting as representative for his family who own the property all around this property. The Bartolini family's only concern is the possibility of an S.A.S constructed so close to the property line, it may inadvertently be built partially over the property line, causing issues when Bartolini Builders decide to develop their property. The only request they are making is that the property lines be surveyed to insure that doesn't happen. Mr. Bartolini also feels that the survey will remove any negative responsibility from the design engineer and the installer. One board member asked if the Bartolini's would be willing to sell 10 ft. of their property to Mr. Little, the owner of this proposed system. Mr. Bartolini didn't feel that was an acceptable solution. Mr. Pisinski explained Bruce Saluk of Bruce Saluk & Associates may have already located stakes on the property lines and that the re-survey would insure that the system is not constructed anywhere over the property line. Mr. Farrell advised that the Title 5 Code only requires surveying be done if the system comes within 5 ft. of the property line. He has allowed 5ft. 6 inches in his design; however he had no problem with having the property lines in question surveyed. He will advise his client of his agreement with the request.
ACTION	Dr. Seder moved that the design plan be approved with this condition; before any construction begins, the right side (facing the house) and the back boundary lines be surveyed by a Massachusetts Registered Land Surveyor. Mrs. Sacco made the motion unanimous by the majority of the members that were present at the meeting. The Public Hearing on 147 Southville Rd. and the variance request for the subsurface sewage disposal system closed at 7:17 PM.
PENDING	The permit will be reproduced to include the required condition and board members will come into the office to sign the permit. A copy of the approved permit will then be sent to the Conservation Commission Administrator.

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TOPIC	Public Hearing – For the purpose of taking testimony regarding amending the Town of Southborough Tobacco Control Regulations to include a ban on “Smoking Bars” in Southborough.
DISCUSSION	The Tobacco Control Public Hearing opened at 7:21 PM. A legal notice was placed and published in the Middlesex Daily News on Thursday, July 30, 2009 advertising the Boards request for testimony regarding this amendment proposed to the existing Town of Southborough Tobacco Control Regulation, and informing readers that a copy of the regulations could be obtained at the Board of Health during regular business hours... No one attended the meeting to give testimony or to ask questions of the Board of Health. A quorum of members was present at the meeting.
ACTION	Mrs. Sacco moved to approve the revised Town of Southborough Tobacco Control Regulations as revised; banning any and all “Smoking Bars” in the Town of Southborough. Dr. Seder made the vote unanimous by majority, and the new regulations were signed. The Public Hearing closed at 7:25 PM
PENDING	Notification of Department of Environmental Protection regarding the revision of these regulations.

NEW BUSINESS

TOPIC	Approval for MRC/CERT Coordinator, Andrew Gleckel to have requisitioned to him one of the two Board of Health Radios (programmed to receive Fire, Police and BOH communications)
DISCUSSION	Mr. Pisinski explained a request from Mr. Gleckel that as the coordinator of MRC/CERT he be given use of the Board of Health radio, which is on the same frequency as the Fire and Police Department. Mr. Pisinski expressed his concurrence with the request. Mr. Gleckle’s group is deployed during many community events, as practice sessions for an emergency response.
ACTION	Members approved by the majority present the use/requisition of the requested radio, by Andrew Gleckel in his capacity as MRC/CERT Coordinator.

REPORT ON CORE DIRECTIVES

TOPIC	Tobacco Control
DISCUSSION	Members and staff discussed a letter from Worcester Regional Tobacco Control Consortium (WRTCC) and how to respond to the changes it reported.
ACTION	The staff will look into several ways to address the changes reported in the WRTCC letter.
PENDING	Report from staff at next meeting.

TOPIC	Emergency Preparedness (several items to discuss)
DISCUSSION	Public Health Nurse reported that the Town of Northborough has requested that they become part of the Mutual Aid Agreement Consortium which includes Southborough, Hudson, Stow, Maynard and Marlboro. All but Marlboro have had the agreements signed and enacted. Marlboro, being a city, has a more cumbersome process of approval than the towns. However, it appears that participation will be approved. Members believe that including Northborough is a natural step, as it abuts Southborough and shares a school system with Southborough, therefore they will approve the new agreement. Ms. Chamberlin will present the new document for signatures as soon as it is available. Training money in the amount of \$1,500 is available for Region 4A towns to use. The MHOA Annual Conference is coming up in October. Attending MHOA Conf., Ms.

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	Chamberlain, Ms. Sacco and Mr. Pisinski.
ACTION	Mrs. Sacco, Ms. Chamberlin and Mr. Pisinski will attend two days and one night of the conference.
PENDING	Forms to be sent in for registration.

TOPIC	Flu Clinic
DISCUSSION	<p>Ms. Chamberlin explained why the Flu Clinic's were moved into October; the State wants cities/towns and schools to be ready for the first dose of H1N1 vaccine. The intended targets for the vaccination will be people 6 months old to 24 years old and high risk individual ages 25 to 64, pregnant women, daycare and health care workers. To enroll in the H1N1 program each town will need a NIP number and the medical license number of a physician. This is a two dose vaccination. Each individual receiving a vaccination will get a card advising them of their need for a second shoot. The burden to actually get the second dose is on the individual. Health departments will not be required to track recipients. Ms. Chamberlin will also be meeting with the Northboro/Southborough Public School Team Leader Nurse, Laurie Pardee, who also is the Nurse Advisor to the Fay School on Monday, August 24th. There have been rumors that there will not be enough nurses to administer vaccinations. However, Ms. Chamberlin reported that the State is deputizing Paramedics, Nursing Students, and Dentists so that once they are "checked out" by a licensed RN, they are considered "sanctioned" to administer the vaccinations.</p> <p>One member asked when the additional 200 doses of the "regular" flu vaccine had to be ordered. Ms. Chamberlin reported that the State has increased Southborough's total supply of free vaccine to 450. She believes that it is not necessary to purchase any vaccine. A question was asked about running out of vaccine, due to a larger than expected turnout because of additional advertising. Will we be able to take names of people for vaccinations at a later date? Ms. Chamberlin said that she believes this would be possible. The State will reportedly supply everything when the H1N1 (Swine) Flu vaccine is available to be given. She also reported that Southborough will be receiving 1000 more masks from the State and has already received "stanchions" to be used for clinics.</p> <p>Wireless Phone for Public Health Nurse: Ms. Chamberlin explained the reasons she would prefer to continue with the AT&T cell phone service that she has been using for the last 3 years. One is that she not only receives communicable disease follow-up calls on the cell phone, but also HHAN Alert calls. She asked board members to approve her continuing to use her existing service and phone rather than the Sprint service for which MHOA is currently paying.</p> <p>FYI West Nile – the Board was advised that 4 pools of West Nile carrying mosquitoes were found in Westborough. Not human cases of the disease have been reported to date.</p>
ACTION	The members present gave her their permission to request of MHOA that they pay a portion of her AT&T bill, because it is used in performance of her Public Health Nurse responsibilities.
PENDING	Request and approval from MHOA

TOPIC	Working with other Departments
DISCUSSION	<p>Water Dept. – the Board will review the Consumer Confidence Report Certification from Southborough's DPW at the next meeting</p> <p>Public Safety – Click it n Ticket (program as per Police Chief Moran's letter) Staff will contact Police Chief Moran to see if the BOH can give our "click-it-</p>

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	<p>or-ticket” key chains at Heritage Day.</p> <p>Request from Town Planner – the Board reviewed a request from Town Planner, Vera Koliass to waive the fee for soil testing (\$200 and plan review/construction permit \$300) at 209 Parkerville Rd. which is owned by the Housing Authority. Discussions on the request and the Advisory Board’s requirement that each department fund all services though fees generated and to control or even cut budgets created the need for some research by staff and a request that Ms. Koliass attend the next meeting to further discuss the request with the Board.</p>
ACTION	Staff will do research on the request and invite Ms. Koliass to attend the Sept. 9 th meeting.
PENDING	Final decision on Housing Authority request, and discussion on Consumer Confidence Report Certification from the DPW.

NOTIFICATION OF ACTIONS BETWEEN MEETINGS

TOPIC	Neary School Update
DISCUSSION	FYI (learned at Dept. Head Mtg.) – Follow-up on Neary School’s unhealthy room and air: as off 7/17/09 the room has been cleaned and new rug installed. Boilers have been cleaned/repared and the vents are being worked on this summer. Also received notification of successful Asbestos Abatement at Neary School.
DISCUSSION	First Draft of New Camp Application – Board members were given a draft copy of the new Day Camp Application. Mr. Costello provided information on the section of the MGL that allows towns to increase licenses fees beyond what the state suggests. Continued discussion regarding school cafeteria food licenses, resulting from the Globe Article. Northborough Board of Health <u>does not</u> charge the schools in their town for inspections .

Budget

TOPIC	Budget
DISCUSSION	Request from Staff to purchase the “sidewalk signs” (2) for Flu/Immunization Clinic(s) out of the Immunization Revolving Fund.
ACTION	Board unanimously approved the purchase of 2 sidewalk signs for the purpose of notifying residents of clinic and other public health issues.
PENDING	Order and receipt of signs

TOPIC	Meeting Closing
DISCUSSION	At 9:00 the meeting closed; there no longer was a quorum. Some items were tabled to another meeting.
ACTION	<p>Discussions tabled:</p> <p>A. Continued discussion regarding school cafeteria food licenses, resulting from the Globe Article. Northborough Board of Health <u>does not</u> charge the schools in their town.</p> <p>B. Town Counsel response to request for opinion from Board of Selectmen regarding water problems in residential areas, which residents believe are caused by recent installations of neighboring septic system. (in packet)</p> <p>C. FYI Central Mass Mosquito Control – fee for testing of mosquito samples (in packet)</p>

The meeting closed at 9:00 PM

Respectfully submitted by: Barbara M. Luther, Administrative Assistant to the Board of Health