

1. Agenda

Documents:

[2023.01.11_MPIC_AGENDA.PDF](#)

2. Meeting Materials

Documents:

[2023.01.11_MASTER_PLAN_IMPLEMENTATION_COMMITTEE_MINUTES_DRAFT.PDF](#)

**Town of Southborough, MA
Meeting of the Master Plan Implementation Committee (MPIC)
January 11, 2023 6:30 PM
Public Safety Training Room
Public Safety Building, 32 Cordaville Road, Southborough, MA**

- 1. Call meeting to order**
- 2. Approval of meeting minutes 12/07/2022**
- 3. Discussion of tracker and talking points for initial meetings**
- 4. Updates from Liaisons**
- 5. Other matters**
- 6. Adjournment**

Lisa M. Braccio, Chair

1 **DRAFT COPY**

2 **MASTER PLAN IMPLEMENTATION COMMITTEE (MPIC)**
3 **MEETING MINUTES**
4 **Wednesday, January 11, 2023 6:30 PM**
5 **Public Safety Building**
6 **32 Cordaville Road, Southborough, MA**

7
8 Members present: Lisa Braccio, Judith Watson, Kathryn McKee, Debbie DeMuria and William Warren
9

10 **CALL TO ORDER:**

11 Ms. Braccio called the Master Plan Implementation Committee (MPIC) meeting to order at 6:30 PM.
12

13 **Approval of Minutes**

14 **MOTION** made by K. McKee to approve the minutes of December 7, 2022. **Seconded** by W. Warren

15 **ROLL CALL: Braccio-Yes, Watson-Yes, McKee-Yes, Warren-Yes, DeMuria-Yes VOTE to Approve: Yes-5 No-0.**
16

17 **Discussion: Planning Board Quarterly Updates**

18
19 Ms. Watson stated she confirmed with the Planning Board Chair that the first Master Plan quarterly
20 update meeting with Planning Board will be held April 3rd.

21 The MPIC liaisons reviewed a MPIC Progress Report template created by Kat McKee. The template will be
22 used by liaison members to record the results of the meetings with each sponsoring group. The members
23 discussed a way to extract the status information from the templates to put into an Excel file as a
24 deliverable for the Planning Board reports. This will be worked out in more detail in a future meeting.

25 The MPIC will plan to meet in advance of each Planning Board quarterly update on an ongoing basis.

26 **ADJOURN:** **MOTION** by Ms. McKee to adjourn at 7:01 PM. **Seconded** by Ms. Watson

27 **ROLL CALL: Braccio-Yes, Watson-Yes, DeMuria-Yes, McKee-Yes, Warren-Yes. VOTE to Approve: Yes-5, No-0.**
28
29

30 Respectfully Submitted,
31 Debbie DeMuria, Clerk, Master Plan Implementation Committee