

## AGENDA

### Regular Meeting Southborough Housing Authority March 14, 2023

#### TIME & PLACE:

5:30 p.m. at 49 Boston Road, Southborough, MA  
Community Room

1. Chairwoman shall the meeting to order.

#### Roll Call:

Robert Braccio  
Alex Frisch  
Bea Ginga  
Nancy Morris  
John Wood

2. APPROVAL OF MINUTES OF PREVIOUS MEETINGS:

a. Regular Meeting held on February 14, 2023

3. COMMUNICATION:

a. Discussion of grant funded Community Garden

b. Policy Revision Plans

c. Check Processes and Electronic Signatures

4. TENANT AND PUBLIC CONCERNS OR COMMENTS:

5. FINANCIALS:

a. Approval of Bills

6. REPORT OF THE EXECUTIVE DIRECTOR:

7. NEW BUSINESS:

a. Motion to approve Change Order #2 for FISH Project No. 277049 (Bathroom Upgrades)

b. Motion to approve the Certificate of Final Completion for FISH Project No. 277049 (Bathroom Upgrades) in the amount of \$34,395.00.

- c. Motion to approve Change Order #1 for FISH Project No. 277051 (Family Whole House Heat Pump Project) in the amount of \$10,442.58.
- d. Motion to approve Change Order #2 for FISH Project No. 277051 (Family Whole House Heat Pump Project) in the amount of \$2,957.00.
- e. Motion to approve Amendment #16 to the Contract for Financial Assistance (CFA) 5001 in the amount of \$315,862.00.

8. OTHER BUSINESS TO COME BEFORE THE BOARD:

9. ADJOURNMENT:

Next Meeting: Tuesday, April 11, 2023