

Minutes of the Meeting of the Municipal Technology Committee (MTC)
Tuesday 17-Jan-2023, 7pm ET
VIRTUAL MEETING via ZOOM

*May be watched or may participate in the meeting remotely with the meeting link at:
<https://www.southboroughtown.com/remotemeetings>.*

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in-person attendance by members of the public will be permitted.

Attendees:

- Angela Varner
- Joe Provo
- Matt Probst
- Jason Montijo
- Will Warren

AGENDA:

- Call meeting to order: 7:04pm
- Approval of minutes:
 - 13-Dec-2022 meeting minutes
 - Matt: Motion to accept as is:
 - Angela: Seconded.
 - Vote for approval:
 - Vote in favor: Joe, Will, Angela, Matt. Vote opposed: None
- Practice management software for youth and family services.
 - Deferred to future meeting.
- User Experience Research (UXR) effort status
 - Reviewed Presentation from Wanbing (UXR Volunteer). See attached Presentation.
- Town website upgrade (civic plus upgrade)
 - Covered under UXR discussion.
- Town Technology status updates: strategy, & IT/tech budget usage
 - Technical config/arch of new servers
 - New servers running. All but a small set of VMs (public safety) migrated to them. Waiting to schedule a time with them.
 - Network arch review
 - Joe to schedule time with Jay.
 - Secondary ISP
 - Considering Comcast as fail-over ISP, without SLA (to reduce cost).
 - Cloud deployment of AssessPro 5.0
 - Jay to find and share with Matt the deployment guide.
 - FY24 Tech Budget
 - No questions/comments.
- Status of Mobile network coverage holes (“Cellular deserts”).

- Angela is driving this effort.. Will send out document (citizens guide to improving their own wifi and enabling wifi-calling on their mobile devices).
- Transfer Station: Electronic Permit Validation System
 - There is a company providing the service to some other towns in MA. Matt to discover more information and come back at next MTC meeting.
- Next MTC meeting scheduled for: 28-Feb-2023

Motion To Adjourn: Angela. Second: Joe.

- Vote in favor: Joe, Will, Angela, Matt. Vote opposed: None

Note: The chair may change the times or order of items listed on this agenda

Matthew Probst, Chair