

Southborough Housing Authority
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Regular Meeting Minutes of the Southborough Housing Authority
Location: Community Room
Date: **January 18, 2023**
Time: 5:30 p.m.

1. Roll Call – Present Nancy Morris
Alexander Frisch
Robert Braccio
Bertha Ginga

Absent John Wood

Others Present: Paul Landers, Jackie Vega, William Scanlan, Rita Osborne

2. Minutes:

Upon vote, motion by Commissioner Robert Braccio to approve the December 28, 2022 minutes, seconded by Commissioner Alexander Frisch.

Vote: 4-0

3. Approval of Accounts Payable:

Upon vote, motion by Commissioner Braccio to approve the Accounts Payable as of December 28, 2022; seconded by Commissioner Frisch.

Vote: 4-0

4. Report of the Executive Director:

- Buildings 8, 9, 10, 11, 12 with intercoms that are now changed and working.
- Three (3) vacancies remain. Jackie Vega is tackling this issue.
- Tenant meeting taking place January 19, 2023 at 11:00 a.m. for introduction to Framingham Housing Authority staff.
- Going forward, Board meetings will be held on the second Tuesday of the month.

Upon vote, motioned by Commissioner Braccio to approve moving Board meetings to the second Tuesday of the month; seconded by Commissioner Frisch.

Vote: 4-0

- Discussion regarding using Milne, Shaw & Robillard, PC as the fee accountant going forward.

Upon vote, motion by Commissioner Braccio to use Milne, Shaw & Robillard, PC as the fee accountant going forward; seconded by Commissioner Bertha Ginga.

Vote: 4-0

- Update on the ongoing heat pump project, the potential of seeking more money for ongoing door project, and door needs of the Authority.
- Update regarding the Management Agreement with the Framingham Housing Authority being formally approved by DHCD.

Upon vote, motion by Commissioner Frisch to accept the Report of the Executive Director; seconded by Commissioner Ginga.

Vote: 4-0

5. Any Other Business to Come Before the Board:

6. Next Board Meeting: February 14, 2023

With no further business coming before the Board: Upon vote, motion by Chairwoman Nancy Morris to adjourn the meeting at 6:02 p.m.; seconded by Commissioner Frisch.

Vote: 4-0