

# TOWN OF SOUTHBOROUGH



## OFFICE OF THE SELECT BOARD

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- 1 **Meeting Date:** Saturday, January 28, 2023  
2 **Location:** Training Room, Public Safety Building, 32 Cordaville Road  
3 **Present:** Kathryn Cook, Chelsea Malinowski, Andrew Dennington, Lisa Braccio, Sam Stivers (Select  
4 Board)  
5 Andrew Pfaff, Marcie Jones, Adam Nodiff, Tim Martel, Howard Rose (Advisory Committee)  
6 Mark Purple (TA)  
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8 **Description:** Joint meeting of the Advisory Committee and Select Board to hear from selected  
9 departments regarding their proposed FY 24 budgets

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11 Chairs Andrew Pfaff (Advisory) and Kathy Cook (Select Board) called their respective  
12 committee/board to order at 8:34 a.m.

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14 There was no public comment at this meeting.

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16 Chair Kathy Cook opened with a brief summary of the purpose of the budget summit.

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18 The meeting was spent discussing 14 separate proposed FY 24 budgets with the respective  
19 department/committee representatives. Attached is the schedule actually followed which differs  
20 slightly from the schedule that was posted. SB/Advisory decided to eliminate any discussion of the  
21 proposed Recreation Department budget, the Municipal Technology Committee budget, and the  
22 Department of Public Works budget. The first two were eliminated due to their size and  
23 composition. The DPW budget discussion was eliminated due to the superintendent vacancy. Instead  
24 Chelsea Malinowski led a brief discussion about correcting errors that were found in their original  
25 proposed budget. We also discussed lowering the line item for the DPW super position by \$10,000.  
26 And due to having some extra time in the afternoon we discussed the Library's proposed budget  
27 before the Planning Department/Board's proposed budget.

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29 There were no votes taken by either group during the day related to the proposed FY 24 budget. The  
30 day was designed to listen to our departments/committees and get our questions answered. Each  
31 department made a brief presentation of their proposed FY 24 budgets followed by questions by  
32 Advisory and the SB.

33  
34 One highlight of the afternoon was the presentation of the budget for the Council on Aging/Senior  
35 Center. There was a significant turnout from our senior population that came to advocate for adding  
36 8 hours to the position for the Outreach Coordinator. Currently the position is a 32 hour per week  
37 position and the COA is asking to increase the position to 40 hours for FY 24.  
38

39 There were two times during the day that Advisory and the SB discussed the upcoming Town  
40 Meeting articles and related matters – during lunch and after the presentation from the Youth  
41 Commission. Again no votes or decisions were made during those two periods.

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43 Meeting was adjourned at approximately 5:30 p.m.

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45 Respectfully submitted,

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47 Kathryn Cook, Select Board Chair

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49 List of documents referred to/used at the budget summit:

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  - Proposed FY24 Budget Packet by Department
  - Revised Summit Schedule
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