

1                                   **MASTER PLAN IMPLEMENTATION COMMITTEE (MPIC)**  
2   **MEETING MINUTES**  
3   **Wednesday, March 09, 2023 6:30 PM**  
4                                   **McAuliffe Hearing Room-Southborough Town House**  
5                                   **17 Common Street-Southborough, Massachusetts**

6  
7 Members present: Lisa Braccio, Judith Watson, Kathryn McKee, Debbie DeMuria and William Warren  
8

9 **CALL TO ORDER:**

10 Ms. Braccio called the Master Plan Implementation Committee (MPIC) meeting to order at 6:39 PM.  
11

12 **Approval of Minutes**

13 **MOTION** made by K. McKee to approve the minutes of January 11, 2023. **Seconded** by W. Warren

14 **ROLL CALL: Braccio-Yes, Watson-Yes, McKee-Yes, Warren-Yes, DeMuria-Yes VOTE to Approve: Yes-5 No-0.**  
15

16 **Discussion: Updates from Liaisons**

17  
18 The MPIC liaisons discussed progress reports for their assigned committees. Reports have been developed  
19 for the following:

- 20  
21 - Capital Planning Committee  
22 - Conservation Commission  
23 - Department of Public Works  
24 - Golf Course Committee  
25 - Historical Commission  
26 - Open Space Preservation Commission  
27 - Public Works Planning Board  
28 - Recreation Commission  
29 - Technology Department  
30

31 MPIC members will continue to meet with their assigned boards/commissions through the end of the month.  
32

33 The members discussed a way to extract the status information from the report templates to put into an Excel  
34 file as a deliverable for Planning Board reports. This will be worked out in more detail in future meetings.  
35

36 **Changes to MPIC Membership**

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38 Ms Braccio noted that she will be resigning from the Select Board later this month and a new Select  
39 Board representative for MPIC will be appointed. The MPIC will review committee roles and  
40 responsibilities at the next meeting.

41  
42 The next meeting is scheduled for end of March 2023.  
43

44 **ADJOURN: MOTION** by Ms. McKee to adjourn at 7:01 PM. **Seconded** by Ms. Watson

45 **ROLL CALL: Braccio-Yes, Watson-Yes, DeMuria-Yes, McKee-Yes, Warren-Yes. VOTE to Approve: Yes-5, No-0.**  
46

47 Respectfully Submitted,  
48 Debbie DeMuria, Clerk,  
49 Master Plan Implementation Committee