

TRANSFER STATION STICKER FEE WAIVER REQUIREMENTS

To determine if you are eligible to have your Transfer Station sticker fee waived, you must meet the residency and income requirements outlined below.

1. RESIDENCY: You must be a Southborough resident, and provide the following to verify residency:

- Record of **most recent mortgage payment** (if home no longer has a mortgage, a copy of the deed); OR copy of current lease (including HUD leases); **AND**
- A **utility bill or work order** dated within the past 60 days, including:
 - Gas bill
 - Electric bill
 - Cable bill
 - Property tax bill
 - Oil bill
 - Home telephone bill
 - Bank statement

2. INCOME: You may qualify for an income-based fee waiver if you qualify based on EITHER of the following*:

- a. *Household Income.* Your household income must be at or below an income level standard set by the State, and cannot exceed the limits shown below, according to your household size. Verification of your income must be provided using a copy of your most recent tax return.

Household Size	Maximum Gross Income for the year
1	\$39,105
2	\$51,137
3	\$63,169
4	\$75,201
5	\$87,233
6	\$99,265
7	\$101,521

- b. *Automatic Income Eligibility.* Certain applicants can be determined automatically income- eligible based on their current participation in the following programs: individuals:

- SNAP benefits
- Medicaid
- Temporary Assistance for Needy Families (TANF, formerly known as AFDC, Aid to Families with Dependent Children)
- Fuel assistance
- SSDI or SSI

To verify your participation in any of the above programs you must provide documentation showing you are receiving these benefits. You, the recipient, must be the owner of the car on which the Transfer Station sticker will be placed and the registration must match the sticker number. Other recipients of these benefits living in your household may not get a sticker on your behalf and must apply on their own.

If you think you are eligible to have your Transfer Station Sticker fee waived, please complete the attached application and send with the required documents to selectmenoffice@southboroughma.com, or call to schedule an appointment at 508-485-0710 ext. 3000 and leaving a message.

*If you are not income eligible as defined above but your household has been affected financially by COVID-19, please call 508-485-0710 x.3000 to discuss your eligibility. Assistance may be available.