

TOWN OF SOUTHBOROUGH TRANSFER STATION
 LOCATED AT THE JOHN BOLAND PUBLIC WORKS FACILITY
 147 CORDAVILLE ROAD, SOUTHBOROUGH, MA 01772

HOURS OF OPERATION: WEDNESDAY THROUGH SATURDAY 8AM-6PM

The SWAP SHOP closes daily at 5:00pm and will be closed if conditions warrant. Gate at entrance & exit will close promptly at 6:00 p.m. All users should plan on coming well before 6:00 p.m., especially if they are recycling materials & brush or discarding large quantities of refuse.

GENERAL

The Southborough Transfer Station is for the disposal of **RESIDENTIAL** refuse and the recycling of **RESIDENTIAL** materials generated in Southborough by Southborough residents. Residents are required to obtain and display a Transfer Station permit, in the form of a sticker, each year to gain access to the Transfer Station. See the Town's website, southboroughtown.com, for further clarification regarding residential versus commercial refuse.

DISPOSAL RULES

- a) The attendants on duty have full authority over the disposal and recycling areas. Residents using the transfer station must follow the attendant's directions. If a DPW attendant sees that a permit is not affixed they have the authority to affix it for you, if the registration number does not match your vehicle, they will confiscate your permit and you will be fined.
- b) Identification, proof of payment (permit) and temporary passes must be shown upon request of the attendant.
- c) Only household trash generated in Southborough shall be disposed.

OBTAINING TRANSFER STATION PERMITS

Please call the DPW at 508-485-1210 with any questions

WHEN TO PURCHASE PERMITS

- a) New permits may be purchased starting on July 1; they are valid to use upon purchase.
- b) The new permit must be in place by September 15 of each year or the vehicle will be denied access to the transfer station.

HOW TO PURCHASE PERMITS

ONLINE	https://southboroughma.viewpointcloud.com/ There is a transaction fee for credit/debit and e-check transactions
BY MAIL	Please use mail-in application. Make checks payable to: TOWN OF SOUTHBOROUGH Mail to or drop off at: Southborough DPW 147 Cordaville Rd. Southborough, MA 01772
IN PERSON AT THE DPW	Bring a copy of the vehicle registrations you want stickers on (up to 4) along with a check, credit/debit (there is a transaction fee), NO CASH. Mon. through Fri. 7:30AM to 4:00 PM Southborough DPW 147 Cordaville Road Southborough, MA 01772

Permits CANNOT be purchased at the Transfer Station

PERMIT FEE SCHEDULE

PERMIT FEE IS NON-REFUNDABLE	Non-Senior Residents	Senior Residents *
	Any time After July 1	Any time After July 1
1 st Permit	\$260.00	\$0.00
Additional Permits (up to 3)	\$10.00 each	\$0.00
PRO-RATED PERMIT - New Residents ONLY		
<u>available for purchase 11/1 to 6/30</u>	\$20/Mo. from month of home purchase to August 30.	

* **SENIOR RESIDENTS** - Residents who are owners of record of a Southborough residence, a lessee or renter who will turn age 65 on or before 12/31/22

PLACEMENT OF PERMIT

- a) The Transfer Station permit must be permanently affixed on the outside of the vehicle on the VERTICAL SURFACE of the driver's side FRONT bumper or driver's side FRONT windshield on the vehicle permitted. Transfer Station permits must be visible at all times. Permits are valid upon purchase so please affix permit to vehicle immediately.

**TEMPORARY PASSES**

- a) Sometimes valid permit holders may require the use of an un-permitted vehicle to transport refuse and other items to the transfer station. In such instances, a temporary pass may be issued. A temporary pass will be valid for not more than two (2) weeks and may be renewed one (1) time, at the discretion of the DPW Office. To receive a temporary pass residents must:
- Be a valid permit holder
 - Supply the make, model, color, owner's name, address, and registration number of the alternate vehicle
 - Request a temporary permit at the DPW Office

INABILITY TO PAY

- a) Transfer Station Permit Fee may be waived upon approval by the Select Board. Approval will be based on an inability to pay or an extreme hardship. A confidential online application for one (1) free permit is available at: <https://www.southboroughtown.com/public-works-dpw/pages/transfer-station-information>
- b) The DPW will issue the permit for an approved waiver.
- c) Waivers are valid for one permit year at a time.

VEHICLES

Only cars and pickup trucks that have a current Southborough transfer station permit, or a valid temporary pass, and that are carrying **residential household trash** will be admitted to the town transfer station.

RESIDENTIAL VEHICLE DESCRIPTIONS

- a) **Cars:** All passenger cars, station wagons, SUVs, mini-vans and full-size window vans registered as passenger vehicles.
- b) **Pickups:** All single rear wheel pickup trucks and vans with a gross vehicle weight (GVW) rating less than 11,500 lbs., registered to a resident.

VEHICLES NOT ALLOWED (regardless of GVW or registration)

(1) No pickups with bed hoists or dump



(2) No high cube vans or Delivery Box Trucks



(3) No utility trailer over 10 ft. long

FOR INFORMATION ABOUT DISPOSAL OR FUNDRAISING CALL THE
TRANSFER STATION (508) 485-2511 or DPW (508) 485-1210

HOUSEHOLD HAZARDOUS WASTE DAY - CRT COLLECTION DAY – October 22, 2022
YOU MUST HAVE A VALID PERMIT TO PARTICIPATE IN HAZARDOUS WASTE DAY

CRTs WILL BE COLLECTED FOR A FEE

Please note the transfer station is under video surveillance.

GENERAL INFORMATION

- All Permits must have the license plate numbers of the vehicle that they are assigned to written on them.
- Vehicles with permits that do not match the vehicle's plate number will be in violation of the Transfer Station Rules and Regulations.
- Residents whose plate number is on a permit that is attached to a vehicle with a different plate number are also in violation of the Transfer Station Rules and Regulations.
- A permit is only valid if it is affixed in the correct location, to a vehicle whose plate number matches that written on the permit.
- All areas of the Transfer Station, including the Swap Shop and all donation containers, are restricted to use only by current Southborough residents with a valid permit.
- A permit is no longer valid if the resident has moved from Southborough.
- Removing materials from recycling bins, compactors, Goodwill and Habitat ReStore is prohibited.
- Salvaging parts in the metal pile is prohibited.
- Climbing over fences or into or onto bins, compactors or the metal pile is prohibited.
- The Southborough transfer station does not accept cathode ray tubes (CRTs) or flat screen monitors and TVs. CRTs are computer monitors and televisions that have picture tubes. There is a yearly CRT collection at Household hazardous waste day when these can be recycled for a fee. Information regarding other recycling options is available at the DPW.

IT IS AGAINST THE LAW TO DISPOSE OF CRTS AS REFUSE
HOUSEHOLD HAZARDOUS WASTE DAY - CRT COLLECTION DAY – October 22, 2022 -- YOU MUST HAVE A VALID PERMIT TO PARTICIPATE IN HHW DAY– CRTs WILL BE COLLECTED FOR A FEE

2022 - 2023 ALL FINES \$250.00

VIOLATIONS AND FINES

In compliance with Article III entitled, "Transfer Station, Violations and Fines" of Chapter 36 of the Code of the Town of Southborough entitled "Selectmen" the following shall apply:

- 36.6 Pursuant to the duly promulgated Rules and Regulations of the Select Board, valid transfer station permits will be required for all residents utilizing the transfer station and its related facilities.
- 36.7 Failure to adhere to the provisions of the Selectmen's Rules and Regulations, as duly posted at the Transfer Station, will result in the issuance of a warning letter from the Superintendent of the Department of Public Works.
- 36.8 Subsequent violations of the Rules and Regulations at the Transfer Station, after the first warning letter has been issued, will result in a fine for each subsequent violation. Fines are set annually by the Select Board and shall be paid within thirty (30) days on notification from the Select Board or their designee.
- 36.9 The Select Board will govern the process for administering the imposition of fines, which may be appealed to the Select Board or their designee within thirty (30) days of the date of notification by the Town. After due notice and hearing, the Select Board or their designee shall have the authority to uphold, modify or repeal any such fine imposed. No fine will be delinquent while an appeal is pending before the Board or their designee. Violators shall have ten (10) days to pay said fines if notified by the Selectmen or their designee that the appeal has been denied. No transfer station permit will be issued to residents with delinquent fines.
- 36.10 The Police Department is further authorized to prosecute any delinquent unpaid fines pursuant to the applicable provisions of state statute.

Open: Wednesday through Saturday 8 a.m. to 6 p.m.

**FOR INFORMATION ABOUT DISPOSAL OR FUNDRAISING CALL THE
 TRANSFER STATION (508) 485-2511 or DPW (508) 485-1210**

Please note the transfer station is under video surveillance.

UNACCEPTABLE WASTE

(1) State Waste Ban Law

The following items **MUST** be **RECYCLED** per Massachusetts State Regulations **310 CMR 19.017** and thereby are prohibited from disposal in the Transfer Station Compactor.

Paper	Glass Containers	Recyclable Plastic Containers (Single Polymer Plastics)	Yard Waste	Lead Acid Batteries
Cardboard	Metal Containers		Leaves	White Goods
Textiles	Mattresses	Box Springs – All Types		

These recyclables in addition to many others are collected at the Recycling Center. Refer to the Recycling Guide for a complete list of all acceptable items.

(2) Other items in addition to (1) above that **ARE PROHIBITED** from the Transfer Station Compactor per Massachusetts State Regulations or contractual agreement with Wheelabrator Millbury, Inc. are:

<ul style="list-style-type: none"> • Acids • Ammunitions, Explosives & Ordinance Material • Animal & Human Remains • Asbestos • Asphalt • Bath Tubs • Biological Waste • Brick • Cable • Cathode Ray Tubes (TVs and Computer Monitors) • Caustics 	<ul style="list-style-type: none"> • Cesspool or Other Human Waste • Chemicals Cleaning Fluids • Commercial Food Waste • Concrete • Drugs • Empty Chemical Containers • Fill • Firearms • Flammables • Fluorescent Bulbs • Gravel 	<ul style="list-style-type: none"> • Hazardous Waste • Hot Loads • Home Sharps • Insecticides • Liquid Waste • Loam • Non-burnable Construction Material • Oil Based Paint • Oils-Crankcase, Cutting, Drained • Paints (liquid) • Pathological Waste 	<ul style="list-style-type: none"> • Pesticides • Petroleum Products • Poisons • Radioactive Material • Scrap Metal • Sheetrock • Tree Logs, Stumps • Wallboard • Wire • Wood (GREATER than 2 ft. long or 2 ft. wide and/or 4 in. diameter)
--	--	---	---

ACCEPTABLE WASTE

ITEMS THAT CAN BE DISPOSED IN TRANSFER STATION COMPACTOR

<ul style="list-style-type: none"> • Ashes & sawdust (cold & bagged) • Construction Debris (limit 2-32 gal barrels) • Demolition Debris, incl. carpet (limit 2-32 gal barrels) • DRIED LATEX Paint 	<ul style="list-style-type: none"> • Furniture (Some furniture may be left at Swap Shop) (remove springs from sofa beds) • Garbage (wrapped, bagged – discard with household rubbish) • Miscellaneous hardware (screws, nails, bolts and nuts) 	<ul style="list-style-type: none"> • Non-recyclable plastics • Plastic toys • Pots and pans • Porcelain sinks 	<ul style="list-style-type: none"> • Small kitchen appliances (may also be left at Swap Shop if useable) • Toilets • Wood LESS than 2ft long and 2 ft wide and 4 in thick (limited to same amounts as construction and demolition debris 2-32 gal barrels)
--	---	---	---