

Town of Southborough, Massachusetts
Meeting of the Personnel Board
Friday October 12, 2018 - 8:00 AM
McAuliffe Hearing Room, Southborough Town House
17 Common Street, Southborough MA 01772

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SOUTHBOROUGH, MA

AGENDA

- 1. Call to Order**
- 2. Administrative Business**
 - A. Approval of Minutes for September 12, 2018
- 3. Reports**
 - A. Chair
 - B. Personnel Director
 - C. Personnel Updates (Ms. Hale) – memorandum on comparable communities, memorandum on new hires/hiring rates [Bylaw §9(c)]
- 4. Consent Agenda** *(the Board may vote)*
 - A. Reviews of Employee Performance Evaluations & Annual Salary Adjustments [Bylaw §7(a)]
 1. Fire Department: Alicia Porter
 2. Library Department: Evangelea Selleck, Patricia Ellis, Valerie DeAngelis
- 5. Unfinished Business** *(the Board may vote)*
 - A. Study of Schedule C Part-Time positions – Chair report on call with consultant
 - B. Bylaw/SAP:
 1. Annual Adjustment to Salary Schedule [Bylaw §16(f)]
 2. Discussion of revisions
 - C. Personnel Board Budget FY20
- 6. New Business** *(the Board may vote)*
 - A. COA/Senior Center: request to establish new position of Program Manager [Bylaw §3]
 - B. Library: request to approve new hourly rate for Evangelea Selleck
- 7. Other Business**

Such other business as may properly come before the board in accordance with the Massachusetts Open Meeting Law, M.G.L. c. 30A, §§18-25.
- 8. Board Calendar**
- 9. Adjournment**



Beth A. Rosenbloom, Chair