

# Southborough Trails Committee

## Meeting Minutes

**Meeting Date:** Tuesday, August 28, 2018

**Meeting Time:** 6:40 PM

**Meeting Location:** Southborough Historical Society, 25 Common Street, Southborough, MA 01772

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**Meeting Called by:** Kathryn McKee

**Note Taker:** Satyendra Sharma

**Attendees:** Tracy Navaroli, Satyendra Sharma, Kathryn McKee, Isabelle Murphy

### Agenda Topics & Discussion

- Kathryn called the meeting to order at 6:40 PM

#### Approved 07/17/2018 Minutes

- Isabelle moved to approve minutes. Satyendra seconded. Unanimous Vote: 3-0

#### Peninsula Trail Update

- Doreen approved the 8M MWRA permit for Peninsula trail and sent it to Mark Purple for signature; once signed, send to MWRA
- There will be no parking lot created at the end of Stony Brook on the MWRA property.
- MWRA is responsible for taking down the old residences but there is no time line on this.
- Aim to have applications approved by end of 2018 in prep for February DCR grant

#### Burroughs Loop Trail Status Update

- Logo has been finalized for blazes
- Need to confirm when blazes will be ordered
- Isabelle to reach out to Girl Scouts to see if they want to install the blazes along the trail as a fall project

#### Heritage Day Celebration

- Satyendra made motion to participate in Heritage Day celebration, Isabelle seconded, Unanimous Vote: 3-0

#### Metrowest Landline Status Update

- No updates yet.

#### Website Update

- Everyone to review the site and let Kathryn know if they see any issues
- Resources page needs some work – Embed links like CDC etc. to increase traffic to the site
- Trails maps – explore opportunity to have Algonquin High School students take this on as a project – Isabelle to reach out to the school
- Facebook – increasing traffic; most hits were for the completion of Alex Flynn's project

#### Scout Project updates

1. Alex Flynn's project is complete
2. Need to explore ways to improve the trail by securing the lumber lining the trail for safety reasons

3. Merge the volunteer, photo, and media release form into one document to use for future projects. Will need when advertising Eagle Scout projects in Community Advocate and Villager publications
4. Eric Hanson's Eagle Scout Project – Trailhead and the parking lot. May need ADA compliance. Waiting to get update from Eric on Boy Scout Council approval of project
5. Boy Scout process doc – Kathryn circulated the draft for the members to review it

#### Ongoing Projects

- BWALT trail project Don Burn is doing awareness talks for this trail. Southborough's talk is 9/27 at Southborough Library. Need to advertise on Facebook, website, local papers, etc.
- Open Space recreation plan – Kathryn need to talk to Fred Gillespie to get status update; need this plan in place to go after the DCR grant in Feb 2019

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Next Meeting – Tuesday, September 11, 2018 at 6:30 PM

Meeting Adjourned at 8:00 PM