



TOWN OF SOUTHBOROUGH
Planning Board
Application for Major Site Plan Approval
for a Solar Photovoltaic Project

I hereby apply for approval of a Solar Site Plan Entitled: _____
 Plans Prepared by: _____
 Address of Engineer; _____
 Telephone #; _____ Cell #: _____
 Email Address: _____
 Description of Project: (include # of kW): _____

Property Location: _____
 Size of Parcel: _____ Zoning District: _____
 Assessor's Map Number: _____ Lot Number: _____
 Name of Owner of Record: _____
 Signature of Owner of Record(if different from applicant): _____
 Applicant's Name (printed): _____
 Applicant's Signature: _____
 Applicant's Telephone Number: _____ Cell # _____
 Applicant's Email Address: _____

(Please attach list of certified abutters which is obtained from the Assessor's office. Abutters are property owners within 300 feet of a site or property of contiguous ownership on either side, in back of, and directly across the street.)

Date of Hearing: _____ Time of Hearing: _____

Distribution List (by Planning Office):

- | | |
|------------------------|----------------------------|
| Board of Health | Board of Selectmen |
| Fire Department | Conservation Commission |
| Town Clerk | Department of Public Works |
| Planning Board Members | Building Inspector |
| Consulting Engineers | Police Department |

Any material (in addition to that included with the Application Form) that will be referred to by the Applicant (or the Applicant's representatives) at any public hearing or public meeting must be submitted to the Planning Department at least 7 days prior to such hearing or meeting to ensure adequate and proper review by the Board and accessibility to the public. Any material submitted later than this deadline may, at the Board's discretion, constitute a constructive request by the Applicant for a continuation of the hearing if, in the opinion of the Board, the Board, Town staff, or the public have not had adequate time to appropriately consider such material. **Applicants should note that this additional material includes amended plans, renderings, visual displays, models, etc., that may have been prepared after the Application Form was filed and are expected to be used by the Applicant during a public hearing presentation.**

Accepted September 21, 2015